



St Augustine College of South Africa

HIGHER CERTIFICATE

Application Form

2020

PLEASE READ THE CONTENT OF THIS APPLICATION FORM CAREFULLY BEFORE SUBMITTING.

If necessary, please consult the current annual PROSPECTUS (available on the St Augustine website).

Non-refundable Application Fee:
R 500

For those applying for the first time, this application will not be processed unless accompanied by the following:

- Certified copy of Applicant's Identity Document / Passport.
- Certified copy of matriculation certificate. (This certificate must clearly state that the application has an exemption to study for a diploma or a certificate.)
- For Applicants who obtained a school-leaving certificate from outside of South Africa, a Universities SA Matriculation Board Exemption Certificate for degree study in South Africa (<http://mbit-apply.usaf.ac.za/applicant/add>; tel +27 (0) 10 591 4401/2; eMail Applications@USAf.ac.za).
- Certified copies of any other academic transcripts (degrees and qualifications already completed).
- Proof of payment of the non-refundable application fee.
(Proof of payment should be emailed to: highercertificate@staugustine.ac.za; deposit reference: HC + SURNAME + Initials.)

St Augustine's Banking Details:

Bank: Standard Bank of South Africa

Acc Name: St Augustine College of SA

Branch Name (Code): Northcliff (00 63 05)

Acc Number: 02 251 79 28

APPLICANT'S PERSONAL DETAILS

Title	Mr	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Other	<input type="text"/>
Surname	<input type="text"/>									
First Name/s	<input type="text"/>									
Maiden Name	<input type="text"/>									
Last Name on Matriculation Certificate (if applicable)	<input type="text"/>									

If the Applicant is a South African citizen or permanent resident, please provide the following:

South African Identity Number

If the Applicant is a citizen or permanent resident of a country other than South Africa, please provide the following:

Country

Passport Number

For statistical purposes, please provide the following:

Sex Male ☐ Female ☐ Home Language

Religious Affiliation

Population Group

How / where did you learn
about St Augustine
College?

PROGRAMME OF STUDY

Please indicate with a cross:

Higher Certificate in Biblical Studies (HCBS)

☐

Please indicate the modules (each module consists of two study guides) that the Applicant intends completing during the academic year (please note that a student may NOT register for more than **four** modules per year):

HCBS 101	<input type="checkbox"/>	HCBS 102	<input type="checkbox"/>	HCBS 103	<input type="checkbox"/>	HCBS 104	<input type="checkbox"/>
HCBS 105	<input type="checkbox"/>	HCBS 106	<input type="checkbox"/>	HCBS 107	<input type="checkbox"/>		

Plus, one of the following electives:

HCBS 108	<input type="checkbox"/>	HCBS 109	<input type="checkbox"/>
----------	--------------------------	----------	--------------------------

If a student attains less than 40% for the first semester module(s) (HCBS 101 and / or HCBS 102), that student MAY not be allowed to continue with the programme.

Fees Payable

A first-time Applicant **MUST** pay the initial application fee – a once-off, non-refundable fee.

For the fee payable for each module, please consult the St Augustine website, or obtain the necessary information from the Higher Certificate Co-ordinator (tel: +27 (0)11 380 9000; eMail: highercertificate@staugustine.ac.za).

APPLICANT'S CONTACT DETAILS

Home (Street) Address

	Postal Code				

Postal Address (if
different to Home
Address)

	Postal Code				

Mobile / 'Phone Number

eMail Address

FEE PAYER INFORMATION

This section **MUST** be completed if the Applicant is not the fee payer.

Relationship to Applicant

Title

Mr

<input type="checkbox"/>	Miss	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Other	<input type="text"/>
--------------------------	------	--------------------------	----	--------------------------	-----	--------------------------	-------	----------------------

Surname

First Name/s

If he / she is a South African citizen or permanent resident, please provide the following:

South African Identity Number

[illegible]

If he / she is a citizen or permanent resident of a country other than South Africa, please provide the following:

Country

--

Passport Number

[illegible]

Home (Street) Address

	Postal Code				

Postal Address (if
different to Home
Address)

	Postal Code				

Mobile / 'Phone Number

[illegible]

eMail Address

SECONDARY SCHOOL-LEAVING EXAMINATION DETAILS

Date of Matriculation

[illegible]

School name

--	--

NB The Applicant must provide a certified copy of the South African matriculation examination certificate.
(For Applicants who obtained a school-leaving certificate from outside of South Africa, a Universities SA Matriculation Board Exemption Certificate for degree study in South Africa (<http://mbit-apply.usaf.ac.za/applicant/add>; tel +27 (0) 10 591 4401/2; eMail Applications@USAf.ac.za).)

TERTIARY EDUCATION DETAILS

If the Applicant has completed any tertiary education or is currently registered at a tertiary institution, the Applicant must complete this section. Please enclose original transcripts or certified copies of certificates / result statements / academic transcripts.

Qualification	Year of Registration	Tertiary Institution	Year of Completion

DECLARATION BY APPLICANT

Without prejudice to the terms of my application for admission to St Augustine, I make the following declarations:

- 1 I will abide by the rules of St Augustine.
- 2 I will hold myself responsible for: the payment of all fees and charges due and payable by me to St Augustine each year; any arrears and interest on arrears; and any costs of recovery, including attorney-and-client scale fees and / or collection commission. If I do not inform the Registrar in writing of withdrawal from studies or a course by the prescribed date/s, I will be liable for full fees even if I do not make use of the facilities of St Augustine.

- 3 In the event of there being any fees outstanding, I acknowledge that St Augustine may withhold any and all of my academic results until such time as the outstanding fees have been paid.
- 4 I accept, agree and understand that: St Augustine may keep and process data and documents in electronic format, including the personal data supplied by me in my application form; St Augustine may use and transfer such data and use such documents in electronic or other formats for purposes consistent with St Augustine's relationship with me as a student and former student, including submission of data for the National Learners' Record Database and other returns required by the Department of Higher Education and Training; that St Augustine places records of qualifications awarded in the public domain; that St Augustine may process my personal information in accordance with rules and policies for academic and administrative purposes, including disciplinary processes and that St Augustine may use electronically generated documents in place of the originals signed by me.
- 5 I waive all claims against St Augustine for: any damage or loss suffered while I am, or as a consequence of my being, a student at St Augustine and / or arising out of loss or destruction of, or damage to, any property belonging to me or any other person.
- 6 I have not been expelled, rusticated, or excluded from any other University or College.
- 7 If I am a minor, I have the consent of my parent / guardian to sign this form.
- 8 The information given on this form is complete and accurate

Signature of Applicant

Date

Submit completed Application Form, together with all supporting documentation,

by Post to

**St Augustine College of South Africa
P O Box 44782
Linden 2104
South Africa**

by eMail to:

highercertificate@staugustine.ac.za

Tel: 011 380 9000

Thank you for your Application. We will soon be in touch with a response.